



# Welcome to the Joint Education Center

The staff at the Joint Education Center understands that this is a hectic time as you report to a new duty station. We would like to take this opportunity to welcome you aboard and tell you a little about ourselves.

## Who Are We?

The Joint Education Center, together with Base Library System, forms the Lifelong Learning Branch of Camp Pendleton's Marine and Family Services, Marine Corps Community Services.

## Mission

The mission of the Joint Education Center is to provide a wide range of high quality educational programs to enhance professional and personal learning for all active duty military personnel and their families.

## Locations

The Joint Education Center operates two facilities. The main office is located at Building 1331. Hours of operation are Monday, Tuesday, Thursday, and Friday, 0700 until 1700. Wednesdays we open at 0900 and close at 1630. Our phone number is (760) 725-6660 or 6414, DSN 365-6660 or 6414. A second office is open at the north end of the base at SOI in Bldg 520512 on Mon, Tues, Thurs, and Fri from 0800 - 1630. Call 725-0606 for more information. Visit us on the web at [www.mccscp.com](http://www.mccscp.com), click on Family Services and then Education.

## What services are available?

Going on to college or a technical/vocational school is smart for either those who plan on making the military a career or those who will be returning to the civilian community. The Joint Education Center and Base Library System are dedicated to the off-duty, voluntary education programs of active duty military personnel and their family members. A basic list of services offered by both the JEC and the libraries is listed below.

## SERVICES AVAILABLE

**COUNSELING:** Need help putting the pieces together? The JEC offers academic advisement for both active duty military personnel and their family members. Counseling appointments are available Monday, Tuesday, Thursday, and Friday, 0900-1600 & Wed afternoons.



**COLLEGE 101 BRIEFS:** MARADMIN 571-05 requires all first time Tuition Assistance users to attend a College 101 Brief before submitting a TA request form. This brief is designed to help first time, or returning, students prepare to return to College. The **College 101 Brief is held every Wed at 1130 and Fri at 0830 in Bldg 1331, Room 209. The brief is also held Tue at SOI at 1130 in Bldg 520512. Appointments are not required. EVERYONE IS WELCOME!**

### **TUITION ASSISTANCE:**

Tuition Assistance (TA) is the military's financial assistance program and helps cover tuition costs for courses taken at an accredited college, university, or vocational/technical institution leading to a certificate, associate, bachelors, masters, doctoral, or professional degree. TA pays 100% of college courses less than \$250 per semester credit hour, or \$166 per quarter hour and 100% of tuition costs for courses applicable to the completion of a high school diploma or equivalency certificate.

### **TESTING PROGRAM:**

There are three types of testing programs available through the Joint Education Center.

1. **Certification Testing** – JEC offers certification testing in a wide variety of technical fields. Some tests are free and others may require payment. VA will reimburse for some of these certification tests.
2. **College Level Exams** – There are a wide variety of civilian college tests conducted at the Joint Education Center, including SAT, ACT, CLEP, DSST, and proctoring services.
3. **Military Classification Testing** – Marine Corps and Navy personnel can retake their AFCT, as well as defense language testing at the JEC.

### **SAILOR/MARINE AMERICAN COUNCIL on EDUCATION REGISTRY TRANSCRIPT**

**(SMART):** SMART is an academically accepted record of military training that has been validated by the American Council of Education (ACE) and takes military training and translates it into civilian college credit. Information on SMART can be obtained at the following website: <https://www.navycollege.navy.mil/index.html>

**APPRENTICESHIP PROGRAM:** This Department of Labor program is open to all active duty personnel, and combines on-the-job training with related technical instruction. Those who complete the program while on active duty will receive a certificate of completion of apprenticeship status for their military skills. **An Apprenticeship brief is held every Thurs at 0830 in Room 104.** Information on the apprenticeship program is available at the following website is: <https://www.cnet.navy.mil/usmap>

### **MILITARY ACADEMIC SKILLS PROGRAM (MASP):**

This program is designed to improve reading, writing, communications, and math skills for active duty military personnel, dependents, and civilians. MASP is not an ASVAB prep course but can help members strengthen their skills on subjects tested on the AFCT and can improve their work performance and enhance performance in future education. This program is free and requires 30-day permissive TAD orders for active duty personnel. Students must register for the MASP class with Palomar Community College.

## ON BASE SCHOOLS

### **CENTRAL MICHIGAN UNIVERSITY:** [www.cel.cmich.edu](http://www.cel.cmich.edu)

Central Michigan University offers graduate-level degree programs, including a Masters of Arts in Education and Masters of Science in General Administration in several specialized areas such as Human Resource Management or Health Care.

Telephone: (760) 725-0485 or (760) 385-0412, FAX: (760) 385-0414

Office Hours: Mon – Thur 0800-1600 Fri 1000-1800

### **CENTRAL TEXAS COLLEGE:** [www.ctcd.edu/continental/pendleton](http://www.ctcd.edu/continental/pendleton)

Central Texas College is a two-year school and offers Associate Degrees in the following programs: Business/Business Management, Computer Sciences, Criminal Justice, Fire Protection Technology, General Studies, Law Enforcement, Liberal Arts, or Social Sciences.

Telephone: (760) 725-6386; (760) 385-4942 FAX: (760) 385-4942

Office Hours: Mon -Thur: 0800-1630 Fri 0800-1500

### **EMBRY-RIDDLE UNIVERSITY:** [www.embryriddle.edu](http://www.embryriddle.edu)

Embry-Riddle Aeronautical University offers degree programs at MCAS Camp Pendleton in Associate and Bachelor of Science in Professional Aeronautics or Management of Technical Operations.

Telephone: (760) 385-0152

After 1400, call (760) 385-4233 at MCAS Camp Pendleton, Bldg 2368 Rm 104

### **NATIONAL UNIVERSITY:** <http://www.nu.edu/Locations/Military/CampPendleton.html>

National University is offering a BS in Liberal Studies and a Single Subject or Multi-Subject Teaching Credential Program, as well as a Bachelor's of Science in Domestic Security Management and a Masters degree in Homeland Security and Safety Engineering.

Telephone: (760) 268-1533

Office hours: Mon. - Fri: 0800-1630.

### **PARK UNIVERSITY:** [www.park.edu/camp](http://www.park.edu/camp)

Park University is a four-year school and offers Bachelors Degrees in the following areas of study: Computer Science, Criminal Justice Administration, Liberal Arts/Studies, and Social Psychology, as well as management courses in the following specialized areas: Accounting, Computer Information Systems, Finance, Human Resources, and Marketing.

Telephone: (760) 725-6858; FAX: (760) 385-0351

Office hours: Mon - Thur: 0800-1700 and Fri 0800-1600.

### **PALOMAR COLLEGE:** [www.palomar.edu](http://www.palomar.edu)

Palomar College is a two-year college offering Associate Degrees in the following areas: Administration of Justice, Law Enforcement, Business Mid-Management, General Business, General Studies, Liberal Arts or Sciences.

Telephone: (760) 725-6626; FAX: (760) 385-0498

Office hours: Mon - Thu: 0800-1930, Fri 0800-1400

In addition we have representatives from other schools that have rotating office hours at the JEC. Please call for times the representatives will be at Camp Pendleton.

## OFF BASE SCHOOLS

In addition to the seven schools aboard Camp Pendleton there are hundreds of other schools within driving range of Camp Pendleton. The JEC has a list of these schools available and can help you decide which one is right for you. Students who choose to go to an off base institution must speak with a counselor at the JEC before processing TA.

## Base Library Services



There are three libraries aboard Camp Pendleton offering a variety of resources to enhance professional and personal learning. Some of the many benefits that the library offers include: FREE internet access and E-mail; assistance in obtaining professional, educational and personal reading materials; the Commandant's Reading List; & special programs just for kids.

### Patrick J. Carney Library

**PATRICK J. CARNEY LIBRARY**, is located behind the 1<sup>st</sup> Marine Division Headquarters in Bldg 1146. Library hours are Mon through Thu from 0900 – 2000 and Fri, Sat, & Sun from 0900 to 1700. The library offers a liberal loan policy. Books may be checked out for up to 28 days. Bestsellers may be limited to 14 days; however, if no one is on the waiting list, you can renew the book. For information call 725-5669.



### Branch Libraries

**SOUTH MESA BRANCH LIBRARY**, Bldg 200090, is located next to the Abby Reinke Community Center in the South Mesa housing area. Library hours are Mon, Tues, Fri and Sun from 0900-1700. We are open Wed and Thurs from 1200 – 2000. The library is closed on Saturdays. For information call 725-2032.

**SEASIDE SQUARE BRANCH LIBRARY**, Bldg 51093, is located at the north end of the base in the exchange complex at San Onofre. Library hours are Mon, Tues, Fri, and Sat from 0900 to 1700 and Wed and Thurs from 1200 to 2000. The branch closes from 1430 till 1500 for lunch Mon – Thu. The library is closed on Sundays. For info call 725-7325.

### Services Available

**INTERNET ACCESS AND E-MAIL SERVICES**

**COMPUTERS FOR PERSONAL USE**

**ACCESS TO ONLINE SEARCH ENGINES**

**ONLINE CARD CATALOG - Helps you locate books more easily.**

**TEST PREPARATION MATERIALS – Study Guides are available for the ASE, ASVAB, CLEPS, GED, and SAT exams.**

**COMMANDANT'S READING LIST – Located in the Warrior Reading Area**

**BOOKS ON AUDIOTAPE AND MOVIES ON DVD'S AND VHS TAPES**

**INTERLIBRARY LOAN PROGRAM - If the book you want is not at the library - we can have it sent in from any of the other Marine Corps Libraries within 1 week.**



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