



October 24, 2008

Dear Support Council Member,

It is with great pleasure that we are announcing our next Family Readiness Support Council meeting! This meeting is scheduled for Friday, 7 November 2008 at 0900, Building 1345, Camp Pendleton. Enclosure (1) outlines agenda items. Co-chaired by the Camp Pendleton Marine Corps Family Team Building (MCFTB) Director and the I Marine Expeditionary Force (IMEF) Family Readiness Officer; the Council was established to ensure that all family readiness program needs are being met at all unit levels. The Council provides an advocacy forum for all components of Marine Corps Family Team Building to foster a general sharing of ideas and information beneficial to all.

Family services and support programs, including activities aboard Camp Pendleton, are consolidated within the Marine & Family Services Division (M&FS) of Marine Corps Community Services (MCCS). Family Team Building is a branch within M&FS which coordinates support to operational and garrison units for Key Volunteer/Family Readiness Training, L.I.N.K.S. (Lifestyle Insights, Networking, Knowledge, and Skills), Readiness and Deployment Support (RDS), LifeSkills, Prevention Relationship Enhancement Program (PREP) and the Chaplains Religious Enrichment Development Operation (CREDO). The Council meeting is a forum for face-to-face coordination between Advisors, Commanders, Family Readiness Officers, and Base Support providers, enclosure (2) pertains.

Your support is vital to the success of the meeting and our programs. We hope that you will be able to set aside time from your busy schedule to assist us in helping our service members and their families by taking part in our upcoming meeting. Please confirm your attendance by calling 725-9052 by 5 November 2008.

Respectfully,

A handwritten signature in black ink that reads "Juliet Calvin".

JULIET CALVIN, CAPT USMC
I MEF Family Readiness Officer
(760) 763-2572
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A handwritten signature in black ink that reads "Meghan K. Jones".

MEGHAN K. JONES
Director, Family Team Building
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Encl: (1) Agenda
(2) NAVMC DIR 1754.6A



Family Readiness Support Council Meeting
AGENDA FOR
7 November 2008

<u>Time</u>	<u>Topic</u>	<u>Who</u>
0900-0910	Welcome and Introduction	Meghan Jones Director, FTB
0910-0920	MCFTB Program Updates -MCFTB Staff -MCFTB Training Updates	Meghan Jones
0920-0930	Childcare updates	Janet Sewell Administrator, CY&TP
0930-0950	I MEF Transition Update -I MEF Town Hall feedback -Current state of hiring -New initiatives	Capt Calvin I MEF FRO
0950-1020	Open Forum	All
1020-1030	Closing Remarks	Meghan Jones

Encl (1)

NAVMC DIR 1754.6A
30 Jan 06

3004 MARINE CORPS FAMILY TEAM BUILDING

1. MCFTB Director (chair).*
2. Senior supported/supporting command Family Readiness Officer(s) (FRO(s)).*
3. Tenant command Key Volunteer (KV) Coordinator and FRO representation.*
4. Staff Noncommissioned Officer (SNCO) and officer spouses representing the installation.*
5. SNCO and officer spouses representing the senior supported command(s).*
6. Senior supported command KV Advisor.*
7. Lifestyle Insights, Networking, Knowledge, Skills (L.I.N.K.S.) Team Leader.*
8. L.I.N.K.S. Advisor.*
9. Senior supported command chaplain(s).*
10. Base/Station command chaplain(s).*
11. Senior supported command and installation Sergeants Major.
12. Spouses' Learning Series Coordinator.
13. KV Trainer.
14. MCFTB Coordinator.
15. Other members may include: Marine Corps Recruiting Command (MCRC) Quality of Life Coordinators (locally sited), MCRC representatives, installation and tenant command representatives, pertinent MCCS program representatives, etc.

